

CODE RED FIRE DANGER RATING POLICY

Policy Statement:

The Maldon Neighbourhood Centre will be closed on a Code Red Fire Danger Rating day and all scheduled activities will be cancelled or postponed.

MNC committee members, staff, volunteers, and participants in MNC activities are not to travel through a District that is subject to a Code Red Fire Danger Rating for any MNC Activity unless such travel is consistent with their Bushfire Survival Plan.

Purpose of Policy:

To minimize the risk to Maldon Neighbourhood Centre (MNC) staff, volunteers and users by eliminating their need to travel through or gather in a Fire Danger Rating District whilst that district is subject to a Code Red Fire Danger Rating.

Definitions:

- Fire Danger Rating: a prediction of fire behaviour, including how hard it would be to control a fire once it starts
- Fire Danger Rating Districts: 9 geographic regions in Victoria to which fire danger ratings apply
- Code Red Fire Danger Rating: the highest level of fire danger
- Activity: meetings, professional development activities, courses, volunteer activities or any other activities/programs for and on behalf of Maldon Neighbourhood Centre



Scope:

This policy applies to all employees, volunteers, and participants of Maldon Neighbourhood Centre activities.

Responsible Parties:

Maldon Neighbourhood Centre Committee of Management, all employees and volunteers of Maldon Neighbourhood Centre and participants in MNC activities are responsible for checking the Fire Danger Rating prior to attending a MNC activity during the Fire Danger period.

Centre Coordinator: will notify staff, volunteers and participants scheduled to attend a MNC activity or service that a Code Red Fire Danger rating has been issued and will secure notices to the door of

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2

the Hall and Centre. Advise DHHS North Division on 1300 080 829 when services are ceasing and again when they recommence.

Market Coordinator: will notify stallholders that a Code Red Fire Danger rating has been issued, will notify local radio that the Maldon Market has been cancelled and install an A-Frame at the entrance to Fountain St notifying the public that the Maldon Market has been cancelled.

Childcare Coordinator: will use the phone tree in the Emergency Management Plan to notify families that a Code Red Fire Danger rating has been issued and that the Occasional Childcare session is cancelled.

Bus Booking Officer: will make alternative arrangements with any hirers who might be affected by a cancellation.

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