

## **FUNDRAISING AT THE MALDON MARKET – BOOKING FORM**

Name of organisation:

Months **not** available for market fundraising activities:

Fundraising activities we will undertake (please tick):

Gold coin collection & BBQ:

☐

Stall:

☐

Contact person for all activities:

Phone:

Email:

Description of how the raised funds will be spent by the organisation:

Description of how the raised funds will benefit the broader Maldon community:

**Maldon Neighbourhood Centre**  
Learn Local Provider  
Cnr Church & Edwards Sts  
Maldon Vic 3463  
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**Open:** Mon, Tues, Thurs, Fri, 9am – 3pm  
**ABN:** 14 525 618 327  
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## Instructions and Information:

<b>GOLD COIN COLLECTION</b>	Two Market entry points for collection of a gold coin from market visitors. 1) On Fountain Street at the road block on the corner of High Street 2) On High Street at the entrance gates to the Maldon Shire Gardens
	Create roster of volunteers from 9am – 2pm at each gate - Volunteers to use 'clickers' to count visitors
	Please bring two A4 print outs (landscape) with the name or logo of your organisation. These will be attached to A-frames supplied by MNC
	MNC will provide a chair at each location. Please ensure volunteers have water and suitable weather protection (umbrellas, shade hats)
	MNC will provide coin collection buckets. Please bring a bag or similar to take coins home in.
	20% contribution can be made by cheque or direct deposit in the following week

<b>BBQ</b>	Notify Council of intent to hold a sausage sizzle (One-off notification for Class 4 food registration) Lodge your application at: <a href="https://streatrader.health.vic.gov.au/Public/StreatraderWeb.aspx">https://streatrader.health.vic.gov.au/Public/StreatraderWeb.aspx</a>
	Check your public liability insurance is valid (not supplied by MNC)
	Source ingredients - we encourage you to use local suppliers - About 250 sausages, 12 loaves required, 4kg sliced onions, Tomato and BBQ sauce - Drinks (optional)
	Create roster of volunteers
	Bring required equipment – Tongs, knife, Spatula, Serviettes, foil, Gloves, aluminium tray, oil, cash float and signs, aprons etc

<b>STALL SPACE</b>	3m x 3m Stall space in Fountain Street. Community group to provide all of their own equipment –please read Market Guidelines <a href="http://www.maldonnc.org.au/maldon-market/stalls">www.maldonnc.org.au/maldon-market/stalls</a>
	Please provide details of your proposed stall prior to market eg selling, food, craft, raffle, recruitment etc