



Baringhup & Maldon Community Bus

CHARTER AGREEMENT

| | |
|--|--|
| Group / Organisation Name (if applicable) | |
| Not-for-profit/Community group (please tick) | |
| Contact Name | |
| Contact Phone No. | |
| Contact Email Address | |
| Driver Name | |
| Driver Address | |
| Licence No. & Type <i>*please attach photocopy</i> | |
| Hire Date | |
| Pick-up Time | |
| Return Time | |
| Destination | |
| Bus Reg. No.: ZOL994 Make: Toyota Model: Hiace Class: Light Commercial Vehicle Body: Bus with less than 13 seats Model Release Year: 2012 | |

DECLARATION

- I acknowledge that the above-named driver, being over the age of **25 years** and the holder of a current driver's licence (details above), will be the sole driver of the Baringhup & Maldon Community Bus for the duration of the hire period.
- I acknowledge the driver (as stated) has no physical impairments which may affect driving ability and will have a **Zero Alcohol and Drug Level** while in charge of the vehicle.
- I also agree to return the vehicle in a clean and tidy state and with a full tank of diesel fuel, and if not I will be charged accordingly, as per the Bus Policies.
- If CityLink or EastLink will be travelled on, I will purchase the required pass prior to travel



Baringhup~Maldon
Community Bus



**Maldon
Neighbourhood
Centre Inc**
Friendship & Learning

- If an insurance claim is required, I will be liable for the excess payment of \$700 payable to Maldon Neighbourhood Centre Inc.
- An invoice for the full cost of bus charter will be sent upon receipt of this agreement.
- I have read and understood the Charter Agreement and Bus Policies and agree to abide by them. I am aware that, if the Bus Policies are not followed, further charter of the Community Bus will be unavailable to me or our group/organisation.

By entering your name and date below, you are indicating your full agreement with the above Declaration.

NAME:

Date:

Please return the completed form to:

- Email: baringhupbus@gmail.com **or** Post: Maldon Neighbourhood Centre, 1 Church St, Maldon 3463.

CANCELLATION

As per MNC Cancellation Policy:

- Bookings which are cancelled less than one week prior to the charter, will not be eligible for a refund unless there is a valid reason.
- Bookings which are cancelled with between 1 week and 2 weeks notice prior to the bus charter, will be eligible for a 50% refund.
- Bookings which are cancelled with more than 2 weeks notice prior to the bus charter, will be eligible for a full refund.

PLEASE NOTE

Your group/organisation may need to be registered or accredited to provide a bus service in Victoria, please contact Transport Safety Victoria/Bus Safety Victoria to see if this applies.

Transport Safety Victoria

information@transportsafety.vic.gov.au

Ph: 1800 223 022

<https://transportsafety.vic.gov.au/bus-safety/bus-accreditation-registration-in-victoria>

PRIVACY NOTE

The personal information requested on this form is being collected by the Maldon Neighbourhood Centre to ensure that you are licensed to drive the vehicle. The information will be used solely for the purpose of administration and maintenance of the Baringhup & Maldon Community Bus and in accordance with the MNC Privacy and Confidentiality Policy.

Maldon Neighbourhood Centre
Learn Local Provider
Cnr Church & Edwards Sts
Maldon Vic 3463
www.maldonnc.org.au

T 03 5475 2093
E: info@maldonnc.org.au
Open: Mon, Tues, Thurs, Fri, 9am – 3pm
ABN: 14 525 618 327
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